

Judge Mary A. Hood
900 S. Saginaw Street, Room 501
Flint, Michigan 48502
(810) 257-3230

Judicial Administrative Secretary	Scarlett Younglove-Tagge, SYounglove-Tagge@geneseecountymi.gov
Judicial Advisory Assistant	Patrick Chatterton II, PChatterton@geneseecountymi.gov
Domestic Court Clerk	Annette Tolbert, atolbert@geneseecountymi.gov (810) 257-2635
Juvenile Court Clerk	Brooke Pung, bpung@geneseecountymi.gov (810) 257-3510
Zoom ID	576-856-3051

ONLINE ACCESS TO DOCKET ENTRIES AND THE COURT'S SCHEDULE IS FOUND AT
<https://7thcircuitcourt.com>.

POLICIES & PROCEDURES

Domestic Cases

Motion Policy: Judge's copies are required on ALL motions and responses consistent with MCR 2.119 (A)(2)(d). Responses to motions are required to be filed prior to the motion hearing. Failure to do so may result in delay, waiver of oral arguments, or assessment of fees. The Judge's copies should be hand delivered or mailed directly to Judge Hood's office, Room 501.

Motions in Limine: Motions in Limine must be filed and heard no less than three (3) weeks prior to the trial date.

Motion Adjournment Policy: Moving party may adjourn a motion up to two (2) times without re-filing. Contact the judicial office or court clerk in advance as motions will not be adjourned without a future date. Moving party must notify the nonmoving party of the adjournment.

Motion Day Schedule: Motions are heard on Mondays. All contested motions, ex-parte requests, show causes, and PPOs will be held in person. Parties may appear in person or by Zoom for uncontested motions.

8:30 am	Judgments, Name Changes, and Emancipations
9:00 am	Motions regarding Personal Protections Orders
9:30 am	Show Cause Pretrial by Order only
10:30 am	Objections to Referee Recommendations
1:30 pm	Temporary and Contested Motions (AK)*
2:30 pm	Temporary and Contested Motions (L-Z)*

*Last name of male party, or defendant if there is no male party.

Ex Parte Orders: The Court will consider ex parte orders on a case-by-case basis. Orders must be accompanied by a verified motion and comply with court rules prior to the Court considering the relief requested.

Statutory Waiting Period: The Court will consider motions requesting waiver of the statutory waiting period on a case-by-case basis.

Scheduling Orders: The Court will issue scheduling orders, and all terms will be enforced.

Mandatory Settlement Conference: Tuesday afternoon each week. All counsel and parties are required to appear in person. At the time of the conference, the Court expects the parties to have completed discovery; exchanged final witness and exhibits lists, and proposed judgments; and made good faith efforts to resolve contested issues.

Trials and Evidentiary Hearings: All counsel and parties are required to appear in person.

Trials and evidentiary hearings are scheduled to begin Wednesday through Friday during domestic terms. Hearings/trials include divorce trials, post judgment trials, show cause hearings, de novo hearings on objections to referee recommendations and evidentiary hearing concerning person protection orders. Domestic cases involving child related issues will be given scheduling priority.

**Adjournments are for good cause only. A stipulated Order must be submitted in advance and include the reason for the adjournment.

FOC Bench Warrant Arraignments: Arraignments are heard on Thursdays at 3:00 p.m.

Juvenile Cases

Contested Pretrials, Reviews and Motions: These matters will be heard on Tuesdays beginning at 9:00 a.m. Parties are required to appear in person. The court will grant requests for zoom appearances on a case-by-case basis.

Trials: All counsel and parties are required to appear in person. Trials are scheduled to begin Wednesday through Friday during juvenile terms.